

Operations Table Sample Report

Prepared for Cedar Grove Example Company

REPORTING PERIOD
JUNE 2026

Monthly Sales Summary

Currency: CAD

Date	Customer	Product	Units	Net Sales	Margin
2026-06-03	Northstar Sample Retail	Ergonomic Chair	12	\$3,600.00	31.5%
2026-06-08	Harborlight Demo Goods	Adjustable Desk	6	\$4,950.00	28.0%
2026-06-14	Bluebird Example Studio		18	\$2,160.00	34.2%
2026-06-21	Juniper Demo Works	Storage Cabinet	9	\$2,925.00	26.8%
2026-06-27	Mapleline Sample Co.	Task Lamp	24	\$1,680.00	38.5%

Operations note: June sales remained steady. Inventory and vendor costs below should be reviewed before the next purchasing cycle.

Inventory Count

Count date: 2026-06-30

SKU	Item	On Hand	Reserved	Reorder Level	Unit Cost	Status
CG-CHAIR-100	Ergonomic Chair	26	8	10	\$182.50	In stock
CG-DESK-210	Adjustable Desk	11	6	8	\$515.00	In stock
CG-CAB-305	Storage Cabinet	4	1	6	\$214.75	Reorder
CG-LAMP-410	Task Lamp	14	5	8	\$38.25	In stock

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Cost, receivables, and fulfillment review

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Vendor Cost Review

Currency: CAD

Vendor	Category	Prior Cost	Current Cost	Change	Review Status
Evergreen Demo Supply	Seating	\$176.00	\$182.50	3.7%	Review increase
Bluewater Sample Wholesale	Desks	\$510.00	\$515.00	1.0%	Accepted
Westfield Example Goods	Lighting	\$38.25	\$38.25	0.0%	No change

Invoice Aging Summary

As of 2026-06-30

Customer Group	Current	1–30 Days	31–60 Days	61+ Days	Total Due	Status
Retail accounts	\$8,450.00	\$2,100.00	\$0.00	\$0.00	\$10,550.00	On track
Studio accounts	\$3,275.00	\$1,620.00	\$780.00	\$0.00	\$5,675.00	Follow up
Project accounts	\$6,900.00	\$0.00		\$425.00	\$7,325.00	Review blank

Fulfillment Summary

Week ending 2026-06-28

Fulfillment Area	Orders	Units	On-Time Rate	Avg. Lead Time	Status	Note
Central region	48	126	96.0%	2.4 days	On target	Normal weekly volume
Coastal region	31	84	91.5%	3.1 days	Monitor	Two orders pending review
Northern region	19	52	94.8%	2.8 days	On target	Weather buffer applied